

Hillfields Children's Centre and Nursery School

Severe Weather or Unusual Conditions Policy

August 2016

Review date - August 2017



In very exceptional circumstances, the Centre may need to be closed at very short notice due to an unexpected emergency. Such incidents should include:

- Serious weather conditions (combined with heating system failure).
- Burst water pipes.
- Discovery of dangerous structural damage.
- Fire or bomb scare/explosion.
- Serious accident or incident

In such circumstances, the senior management team and staff will ensure that all steps are taken to keep both the children and themselves safe. All staff and children will assemble at the pre-arranged venue, where a register will be taken. Steps will then be taken to inform parents/ carers and to take the necessary actions in relation to the cause of the closure. All children will be supervised until they are safely collected.

If the centre is unable to open in the morning due to severe weather conditions Senior Leadership Team will ring the snowline for an announcement to be made on local radio and there will be information on the schools snowline website.

Please note that this Policy/procedures applies to all staff directly employed by the Governing Body at Hillfields Children's Centre and Nursery School has taken into account the Local Authority Guidance and Policy Statements.

All staff and other appropriate stakeholders were involved in the consultation process for this Policy.